



September 5th, 2023
8th National Meet&Greet of
Swiss Medical Librarians

Springer Nature OA Publishing Process & Author Journey

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Open Access Coordinator CSAL TA

SPRINGER NATURE GROUP

Agenda

- 1) OA Publishing Process
- 2) Author Journey
- 3) Q&A



OA Publishing Process



1

Open access publishing process



Submission

Manuscript is submitted

Submitting author provides e.g.

FundRef and **ORCID** information, article category is assigned

Peer review is conducted in the following phase



Editorial Acceptance

After editorial acceptance, the corresponding author is able to identify themselves as affiliated to a member institution



Identification

OA agreement specific eligibility check: in-scope journals, article types
Corresponding author identifies themselves as connected to a member institution



Verification

Identified article is sent to the member institution's **Article Approval Service** accounts for **final verification of eligibility**



Publication

The author can now complete the remainder of the production process and the article is published **open access**
An **OA funding note** is automatically added

Submission

Authors are asked to upload their manuscript and fill out the relevant information (affiliated institutions, funding, etc.)

Select article type

Start your submission

Your manuscript should be prepared in line with the Springer Nature [Guide to Authors](#). It's best if your manuscript - including all text, figures and tables - is in one file.

Please note that we operate a [transparent peer review process](#), where we publish reviewers' reports with the article, together with any responses that you make to reviewers or the handling Editor.

Start a new submission by choosing an article type

Article type:

Authors

Files | Details | Authors | Declarations | Review | Saved 54 seconds ago

Affiliated institutions

Please add the institutions that your manuscript's authors are affiliated with. Once they have been added here, you can match the institution to authors below. Only one affiliated institution can currently be included per author.

Institution name (E.g. University of Oxford)

Funding (optional)

Please add the funder(s) of the research described in this manuscript, and the associated grant reference numbers.

Funder name (E.g. UK Space Agency)

Grant ID

Editorial acceptance

The manuscript's originality, validity and significance are assessed by the reviewer(s)

If it meets the submission criteria and is deemed of a certain academic relevance, the manuscript gains editorial acceptance

More information about the peer review process can be found here: www.biomedcentral.com/getpublished/peer-review-process

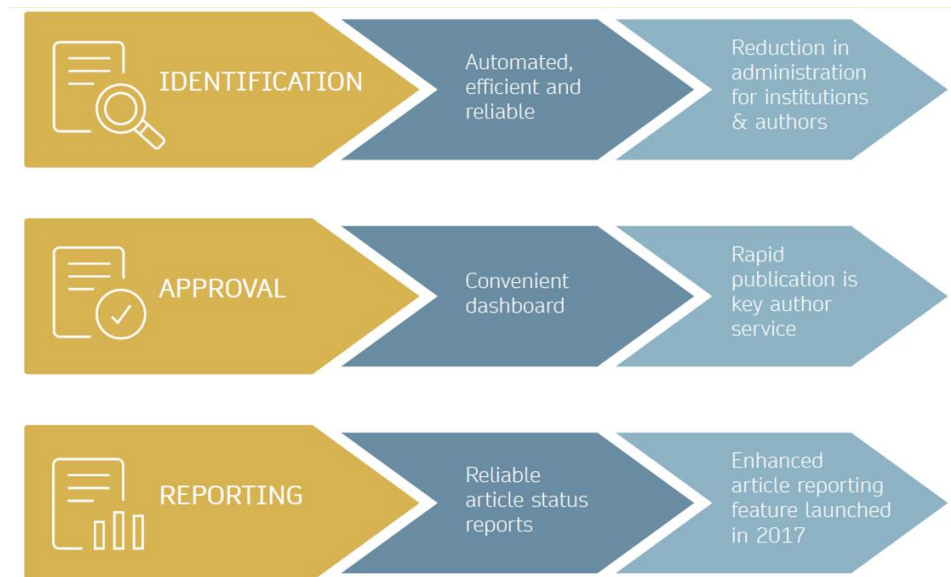


Open access workflow

The Springer Nature OA publishing workflow has been unified and optimised to **reduce costs & admin efforts** for both authors and institutions

The workflow consists of three elements:

1. **Identification** of author eligible to be covered by an agreement
2. **Approval** of those authors for coverage under the agreement by the customer
3. **Reporting** on those articles which have been covered by the agreement





Author Journey

The diagram features a large teal arrow pointing right, containing the text 'Author Journey'. Behind it is a grey arrow pointing right with diagonal hatching. To the right of the hatched arrow is a smaller grey arrow pointing right with the number '2' inside it.

2

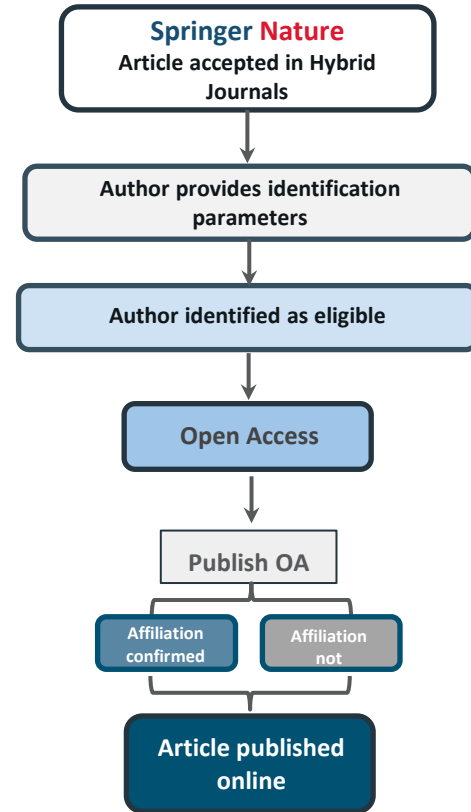
Author journey after editorial acceptance

Once an article has been **editorially accepted**, authors will be able to identify themselves as being affiliated with a relevant institution

Once an author's eligibility is confirmed by the institution, the article is published open access

In case of rejection, the author has the option to publish open access with their own funding or publish non-open access

To browse the list of 2000+ eligible Hybrid journals, please visit the CSAL's Transformative Agreement website: www.springernature.com/gp/open-research/oa-agreements/switzerland






Author/article identification

After editorial acceptance of the article, the corresponding author receives an invitation to complete the publication process and identify themselves. Springer Nature currently uses **three parameters to identify potentially eligible authors:**

Corresponding author/article identification parameters:

- 1. Selected institution**
- 2. Email domain recognition**
- 3. IP recognition**

Selected Institution 	Institutional Email 	Location 
Please input your institutional affiliation when prompted.	Please use your institutional email address.	Please complete the form while within your institution's network.

A hierarchy is applied to the identification parameters in the order above

Author journey step by step

All articles going through our standardised payments and rights workflow have been peer reviewed and editorially approved

Example:

Corresponding Author: Dr. Charles Darwin

Article: The zoology of the voyage of H.M.S. Beagle

DOI: 10.1010/3452035457045

Article Type: OriginalPaper

Journal: Journal of Research

The screenshot shows the Springer Link interface for the article "The zoology of the voyage of H.M.S. Beagle" by Charles Darwin. The page includes a navigation bar with "SPRINGER LINK", "Log in", "Find a Journal", "Publish with us", and a search bar. The article title is prominently displayed, along with the journal name "Journal of Research" and publication details: "Open Access | Published: 05 September 2023 | 127, 4363–4395 (2023)". A "Download PDF" button is visible, with a note that the user has full access to this open access article. The article's author, Charles Darwin, is listed with a link to his profile. Metrics for the article are shown: 11090 Accesses, 7543 Citations, and 89 Altmetric. The article is categorized under "Abstract" and "Working on a manuscript?". A sidebar on the right contains a table of contents with links to "Abstract", "Introduction", "Available system of indicators", "Research methodologies", "Application to the Spanish public higher educati...", "Discussion", "Conclusions", "Notes", "References", "Acknowledgements", and "Funding".

Email invite to complete process

Once the article is editorially accepted, the **corresponding author** receives an invitation to complete the publishing agreement and specify their affiliation

SPRINGER NATURE

Dear Dr. Charles Darwin

We're delighted that your article has been accepted for publication:
'The zoology of the voyage of H.M.S. Beagle'.

You now need to:

- Provide details to help us check whether your article processing charge (APC) is covered by your institution or a journal partner.
- Read and accept your publishing agreement.
- Make a payment if the APC is not covered.

If you want to publish subscription, instead of open access, there will be an option to do that in the following steps.

Continue with publishing your article:

<https://publishing-and-rights.springernature.app/workflow/123>

Kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at
ASJournals@springernature.com

Select country

The author is prompted to select their country from a drop down list

The screenshot shows a web form for selecting a country or region. At the top, the Springer Nature logo and 'Publishing and rights' are on the left, and 'Jane Doe' with a dropdown arrow is on the right. The main heading is 'Country or region'. Below this, a message states 'This form must be filled in by the corresponding author.' followed by a link '> Why does this matter?'. The primary field is 'Select your country/region of residence', which is a dropdown menu currently showing 'Switzerland'. Below the dropdown is a dark blue 'Next' button. At the bottom left, there is a 'Need help?' section with an 'Email us' link. On the right side of the form, under the heading 'Your article', the following information is displayed: 'Corresponding author (you) Charles Darwin', 'Title The zoology of the voyage of H.M.S. Beagle', 'DOI 10.1010/3452035457045', 'Article type OriginalPaper', and 'Journal Journal of Research'.

SPRINGER NATURE | Publishing and rights Jane Doe ▾

Country or region

This form must be filled in by the corresponding author.

[> Why does this matter?](#)

Select your country/region of residence

Switzerland ▾

Next

Need help?
[✉ Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

OA information page

Authors are given basic information about publishing their article open access, including the Article Processing Charge (APC)

The displayed price is the List Price and not the Swiss Consortium price

Open access

Publishing open access with us (gold OA) lets you share and re-use your article immediately after publication.

The article processing charge (APC) to publish an article open access in **Journal of Research** is:

Article processing charge (excluding local taxes)	£3780.09 / \$4080.50 / €4120.89
---	---------------------------------

Some organisations will pay some or all of your APC.

We will now check whether your APC is covered by any of our agreements.

[Next](#)

Need help?
 [Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Confirm institution

Authors are asked if they are still affiliated with the institution they specified during the Submission stage

If they aren't, they will be asked to select their current one

Institution or university

During manuscript submission you told us you're affiliated with the following institution:

University of Basel
Basel – Switzerland

Is this still correct?

Yes, University of Basel is the institution I'm affiliated with

No, I've changed institution

[Next](#)

Need help?
[✉ Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Select institution

Authors are asked to select their institution from the dropdown list - if they cannot find it, they can manually type it in

At this stage our system will pick up the author's email domain and IP range

Institution or university

Select the institution you are currently affiliated with. If you have more than one current affiliation, choose the one where you completed the research for this article.

Search for your institution or university

If your institution or university does not appear in the results list, please enter it manually below.

Institution name

Next

Need help?
[✉ Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Institutional agreements


If an author's institution has an agreement with Springer Nature to cover the costs of OA publishing, the author will be given information about the agreement in case they are eligible for coverage

If any of the submitted information is incorrect, the author will have the opportunity to change it before submitting the article for approval

Confirm your eligibility status

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

University of Bern [Change](#)



Open access at no cost to you

You have identified yourself as affiliated with the University of Bern. The agreement between your institution and Springer Nature enables you to publish your article open access at no cost to you.

On www.springernature.com/oaforswitzerland you will find specific information on the agreement.

[NEXT](#)

Need help?
 [Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Check your answers

Institution or University: University of Bern [Change](#)

We have an agreement with this institution to pay some, or all, of your APC.

What happens next?

- We'll contact the organisation you selected and confirm if they'll pay some, or all, of the APC
- We'll email you once we know (normally within 5 days)
- Then you can continue with publishing your article

[Submit for approval](#)

[NEXT](#)

Need help?
 [Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Ineligible institution / Inactive deal

If an author selects an institution that is not part of the CSAL Transformative Agreement, the system will notify them and inform them on how to proceed

If an author has submitted their article to a Nature journal and the Nature TA is currently inactive due to lack of available APCs, they will be notified at this stage

Institution or university

Select the institution you are currently affiliated with. If you have more than one current affiliation, choose the one where you completed the research for this article.

Search for your institution or university

No results

manually below.

Institution name

Need help?
 [Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type

Check your answers

Institution or University: University of Thun	Change	<h3>Your article</h3> <p>Corresponding author (you) Charles Darwin</p> <p>Title The zoology of the voyage of H.M.S. Beagle</p> <p>DOI 10.1010/3452035457045</p> <p>Article type OriginalPaper</p> <p>Journal Journal of Research</p>
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⚠ We do not have an agreement with this institution to pay your APC.

What happens next?

You will need to arrange payment of the APC to publish open access.

We offer a [free service to help you find funding to pay your APC.](#)

If you want to publish subscription instead of open access, you can do that in the next step.

Need help?
 [Email us](#)

Submitted for approval

After making sure the information they provided is correct, the author can complete the identification process by submitting the article for approval

Check your answers

Institution or University:	University of Bern	Change
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We have an agreement with this institution to pay some, or all, of your APC.


What happens next?

- We'll contact organisations you selected and confirm if they'll pay some, or all, of the APC
- We'll email you once we know (normally within 5 days)
- Then you can continue with publishing your article

[Submit for approval](#)

Need help?
[✉ Email us](#)

Submitted for approval

 **Reminder of next steps:**

- We'll contact organisations you selected and confirm if they'll pay some, or all, of the APC
- We'll email you once we know (normally within 5 days)
- Then you can continue with publishing your article

Need help?
[✉ Email us](#)

Verification

After the author completes the identification process, the article is sent to the Article Approval Service (AAS) for **verification** by the Approval Manager of the specified institution

After assessing the request, the Approval Manager can approve or reject the article for coverage under the Transformative Agreement

If the article is **rejected**, the author will either have to fund OA through other means or publish the article subscription

The screenshot displays the Article Approval Service (AAS) interface. The main header is "Article Approval Service". Below the header, there are navigation tabs for "Requests" and "Reporting", and a "Contact us" link. A "Back to articles" link is also present. The main content area is divided into several sections:

- University of Bern**: The article title is "Charles Darwin" with the subtitle "The zoology of the voyage of H.M.S. Beagle". The article type is "Hybrid".
- Progress**: A timeline shows the article was "Requested 2023-08-23" and "Approved on 2023-08-24 by approvalmanager@ub.unibe.ch".
- Comments**: A comment states "APPROVED on 24 Aug 2023 06:16 approvalmanager@ub.unibe.ch".
- Article has been approved**: A green checkmark icon and text indicating "Approval made on 2023-08-24".
- Corresponding Author**: The author's name is "Charles Darwin". The institution is "University of Bern", with the department "Centre for Research in Economics of Education" at "Schanzeneckstrasse 1 Bern 3001 Switzerland". The email is "charles.darwin@unibe.ch" and the ORCID is "http://orcid.org/0000-0002-3879-0744".
- Author identified by**: A table shows the identification status for the selected institution, author email, and IP address.

Field	Status	Value
Selected institution	✓	University of Bern
Author email	✓	University of Bern
IP address	✗	

OA pre-publishing declaration

If the APC coverage request is approved, then the author will be informed via email

Before generating the publishing agreement, the author is asked to confirm if they are an employee of the US or UK governments so that the system can provide them with the appropriate license

Agree to publish

Before we can continue with the publication of your article, we need you, the corresponding author, to provide us with permission to publish.

You will publish **Open Access** [Change](#)

In order to generate the correct publishing agreement for you to sign, please make your selection from the options below.

Are you, as the corresponding author:

An employee of the United States Government

An employee of the Government of the United Kingdom of Great Britain and Northern Ireland, Canada or Australia

Neither of the above

[Generate publishing agreement](#)

Need help?
[✉ Email us](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Author signs the LTP

For OA articles, the author needs to agree to the publishing agreement or Licence to Publish (LTP) post article acceptance

Please read the publishing agreement below and accept the terms at the end of the document.

The order of authors in this publishing agreement is not reflective of the order of authors which will appear in your published article. Once you have completed this process, our Production team will send you the article proofs, including the correct list of authors.

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Licensee:	Springer Nature Limited	(the "Licensee")
Journal Name:	Journal of Research	(the "Journal")
Manuscript Number:	10.1010/3452035457045	
Proposed Title of Article:	The zoology of the voyage of H.M.S. Beagle	(the "Article")
Author(s) (Please list all named authors):	Richard Owen, George N. Waterhouse, John Gould, Leonard Darwin, Thomas Huxley, Charles Darwin	(the "Author")
Corresponding Author Name:	Charles Darwin	

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By ticking this box you are agreeing to the content in this publishing agreement, and are legally bound to it.

I agree and submit

You will receive a copy of this document by email after you agree and submit.

Your article

Corresponding author (you)

Charles Darwin

Title

The zoology of the voyage of H.M.S. Beagle

DOI

10.1010/3452035457045

Article type

OriginalPaper

Journal

Journal of Research

Publishing agreement completed

The author has completed the publishing agreement and can download a copy for their records

The screenshot shows a confirmation page with a dark blue header. The main content is white with a light blue border. At the top left, there is a button labeled 'Download signed agreement'. Below this, the section 'What happens now' explains that manuscript proofs will be sent for review and should be reviewed within 2 business days. A 'Thank you' message follows, along with a 'Need help?' link to 'Email us'. At the bottom, there is a feedback section titled 'How was your experience today?' with five smiley face icons ranging from 'Awful' to 'Great', and a 'Send feedback' button. On the right side, the 'Your article' details are listed: Corresponding author (you) Charles Darwin, Title 'The zoology of the voyage of H.M.S. Beagle', DOI '10.1010/3452035457045', Article type 'OriginalPaper', and Journal 'Journal of Research'.

You completed your publishing agreement

[Download signed agreement](#)

What happens now

When your manuscript proofs are ready, we will send them to you for review. Please review the proofs within 2 business days, so we can publish as soon as possible.

Thank you for publishing with Springer Nature.

You may now close this page.

Need help?
[✉ Email us](#)

How was your experience today?

Awful Bad OK Good Great

[Send feedback](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Publication I

After the institution accepts the coverage request and the author completes the publication agreement, the article continues into the final stages of publication where the author can complete their proofs

Once the author is happy, the article is published online under the relevant open access license

The screenshot shows the Springer Link interface for an article. At the top, there's a navigation bar with 'SPRINGER LINK', 'Log in', 'Find a journal', 'Publish with us', and a search bar. Below this, the article title 'The zoology of the voyage of H.M.S. Beagle' is displayed, along with the author 'Charles Darwin' and publication details: 'Open Access | Published: 05 September 2023 | 127, 4163–4395 (2023)'. A 'Download PDF' button is visible. The article is categorized under 'Journal of Research'. On the right, there are links for 'Aims and scope' and 'Submit manuscript'. Below the title, there are statistics: '11090 Accesses', '7543 Citations', and '89 Altmetric'. The 'Abstract' section is visible, starting with 'In our knowledge society, where universities are key players, the assessment of higher education institutions should meet the new demands of the present complex environment.' A sidebar on the right contains a 'Working on a manuscript?' section and a list of sections: Abstract, Introduction, Available system of indicators, Research methodologies, Application to the Spanish public higher educat..., Discussion, Conclusions, Notes, References, Acknowledgements, and Funding.

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Publication II

After publication, the author will receive an email with information about the published article

This email contains:

- General information about the article
- License in use
- How to announce, share, and cite the article
- Extra services SN provides to authors

The email also contains a link to the online version of the published article and an PDF copy

SPRINGER NATURE

Congratulations

Dear Dr. Charles Darwin

We are pleased to inform you that your article has just been published:

Title

The zoology of the voyage of H.M.S. Beagle

Journal

Journal of Research

DOI

10.1010/3452035457045

Publication Date

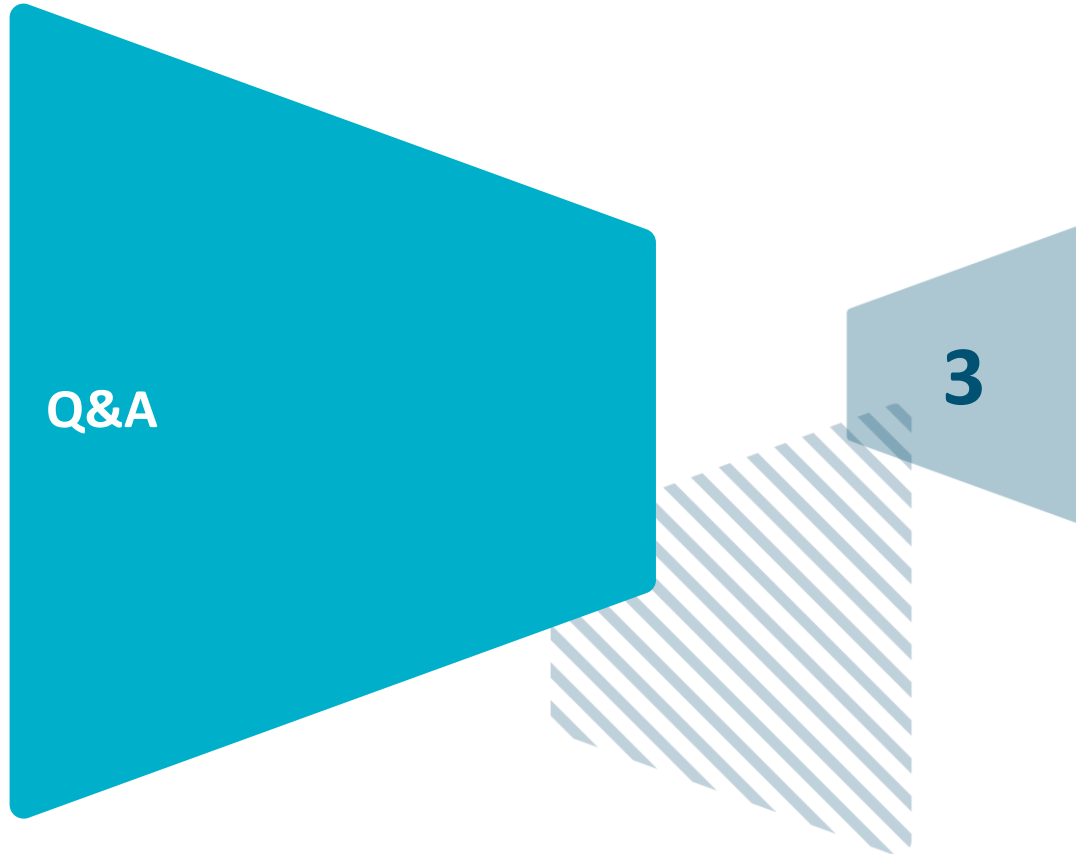
2023-09-05

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THANK YOU

Greta Ciuk

Open Access Coordinator

OA Operations

oa.agreements.reporting@springernature.com

Any questions? Please contact:

ORSupport@springernature.com

General OA publishing queries

oa.verification@springernature.com

Eligibility, identification, and verification questions

Next Author Workshop Sessions DACH

Q3/Q4-2023

1

SN Author Journey
+ Benefits of OA

September

25.9.2023 11:00-12:00 CET

https://us06web.zoom.us/webinar/register/WN_TDu32r60T-aD3vS_Wcz96A

November

20.11.2023 11:00-12:00 CET

https://us06web.zoom.us/webinar/register/WN_dQwn-iYfRKe04oaUK8YDSA

2

How do journals
operate?

September

26.9.2023 14:00-15:30 CET

https://us06web.zoom.us/webinar/register/WN_lguemSSZQt2GVfkqIW8qRQ

November

21.11.2023 14:00-15:30 CET

https://us06web.zoom.us/webinar/register/WN_3qDz4NvMQV2YGH5lqw-XTA

3

How to write a
scientific paper?

September

27.9.2023 14:00-15:30 CET

https://us06web.zoom.us/webinar/register/WN_1r5Uv08yQd2zDSmnajaN8Q

November

22.11.2023 14:00-15:30 CET

https://us06web.zoom.us/webinar/register/WN_cL_bs9UpQ1G0J1cB36UU-Q